

## **SUBMISSION OF HALF YEARLY RETURN**

**Dear Professional Members,**

In terms of bye-law 16 of Bye Laws of ICSI Institute of Insolvency Professionals read with Insolvency and Bankruptcy Board of India (Model Bye-Laws and Governing Board of Insolvency Professional Agencies) Regulations, 2016, a Professional Member shall submit information, including records of ongoing and concluded engagements, in the manner and format specified by the Insolvency Professional Agency, at least twice a year.

Thus, as per clause 1.9(B) of the Monitoring Policy of ICSI IIP (available on the website of ICSI IIP), a Professional Member shall submit half yearly return within 15 days from the end of March 31 and September 30 every year at online portal of ICSI IIP.

You are requested to submit the return at <http://icsiip.in/> through member login.

The last date of submission of half yearly return (for the half year ended on 30<sup>th</sup> September, 2022) is **15<sup>th</sup> October, 2022**.

After the due date, late filing fees will be applicable in accordance with **Clause 1.13 of the Monitoring Policy of ICSI IIP** (available on the website of ICSI IIP).

**Notes:**

- i. *All the professional members are required to submit the return irrespective of the fact whether they have assignments or not.*
- ii. *Only, the professional members of ICSI IIP who are registered with IBBI as on 30<sup>th</sup> September, 2022 are required to file the return.*
- iii. *The professional members who have not submitted the previous half year returns are requested to submit the same.*

For any clarification/query, kindly email at [nitika@icsi.edu](mailto:nitika@icsi.edu) or contact at [9625053525](tel:9625053525)

**Thanks & Regards,**

**Team ICSI IIP**